

EAST HERTS COUNCIL

HUMAN RESOURCES COMMITTEE - 5 JULY 2017

REPORT BY THE HEAD OF HUMAN RESOURCES AND ORGANISATIONAL DEVELOPMENT

EMPLOYEE HANDBOOK

WARD(S) AFFECTED: NONE

Purpose/Summary of Report

Members are invited to consider the updated employee handbook

RECOMMENDATION FOR HUMAN RESOURCES COMMITTEE

That:

(A)	the updated employee handbook be noted
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1.0 Background

1.1 The employee handbook was last updated in 2015. The council's programme of policy review is after three years or sooner in line with legislation and best practice.

2.0 Report

Key Changes

2.1 The employee handbook has been updated to reflect current policies and practices within the council.

2.3 The employee handbook has been circulated to Leadership Team and Unison for information and consultation. Suggested changes have been incorporated.

2.4 The revised employee handbook can be found at Essential Reference Paper 'B'.

3.0 Implications/Consultations

Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None

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